



CSBA Court Hire Booking Form

Thank you for choosing Comets Stadium for your basketball activities. We endeavor to meet the requirements of your booking. The following information will assist us in this process.

Contact Full Name:		Contact Number:	
Organization/ Company:			
Hire Purpose:			
Contact Email Address:		Approximate group numbers:	
Booking date/s:		Booking time:	
Special requests/instructions:	<i>Please specify number of courts needed, whether you will need referees or scoreboard access.</i>		

Due to limited availability and high demand, the bookings will be made on a **first come first served** basis.

Important details:

- Court hire of Comets Stadium is \$66 (inc GST) per hour, per court
- There is no on-site parking available. Street parking is available on Maddox Street / surrounding streets.
- The following areas/pieces of equipment are not to be tampered with: Ice Machine, Fire Exits, Scoreboards and Computers on Bench, Tablet on Wall and Canteen. Please note: we have CCTV cameras utilized for security purposes.

Terms and Conditions of Booking:

- **CSBA's current Bio-safety protocol must be read and adhered to at all times. Please see protocol:** https://websites.sportstg.com/get_file.cgi?id=36755587
- **All invoices must be paid within 14 days of issue.** Failure to do so will result in the cancellation of your booking. Organizations with outstanding invoices will not be permitted to use Comets Stadium or Perry Park Recreation Centre facilities until all outstanding invoices are settled.
- Bookings will be reserved for a maximum of 7 days and confirmed upon payment being received.
- It is the hirers responsibility to ensure that all bookings start and finish on time. If the venue is used longer than the hired period, the hirer will be required to pay an additional fee calculated on a pro rata basis for the additional time used.
- CSBA will abide by the heat policy as outlined here: http://websites.sportstg.com/get_file.cgi?id=36326763
- In the event the facility is deemed unsafe by CSBA, we will contact your organization directly and a credit will be issued in the event you have prepaid your court hire.
- Participants are always to keep the court area clean. Failure to do so will result in a cleaning fee.

I _____ (print name), from _____ (centre), agree that the above information is correct to the best of my knowledge and understand the terms and conditions of this booking.

(Signature)

____ / ____ / ____

(Date)