



Position Description

Position Details

Position Title:	Referee Development Manager (RDM)
Organisation:	City of Sydney Basketball Association (CSBA)
Location:	Alexandria, NSW
Reports to:	General Manager

ORGANISATION OVERVIEW

The CSBA is a not for profit community-based Basketball Association focused on developing the game of basketball in the City of Sydney area which also encompasses the Eastern and South Eastern Suburbs. The CSBA attracts significant numbers of basketballers both competitive and recreational at a variety of venues within our allocated area. Over 4,000 people visit the stadium in Alexandria each week with a player base of approximately 2,500. The stadium is home to the Sydney Comets who compete in a number of Basketball NSW (BNSW) representative competitions.

OVERVIEW OF THE POSITION

The primary role of the RDM is to develop and expand our current referee program. The RDM reports to the General Manager, and is expected to work closely with referees, referee supervisors and CSBA staff. The RDM must also liaise with BNSW to ensure our referees are considered and qualified for representative duties.

As well as having an excellent knowledge of the FIBA rules, the successful applicant must be able to demonstrate initiative, self-motivation and a focus on teamwork. They must be able to provide a high level of customer service and have strong organisational skills to enable them to be able to deliver outcomes while working to deadlines in a sometimes challenging and fast paced environment.

MAIN ROLES OF RDM

- Referee recruitment, organization and development.
- Liase with CSBA Competition Manager and CSBA Development Manager.
- Administer and present referee courses as per the Basketball Australia Referee Pathway.
- Liase with BNSW.
- Roster referees for all CSBA junior and senior local competition games and junior home representative games.
- Oversee referee supervisors in their roles of coaching/mentoring referees.
- Manage the assessment and grading of each referee.
- Ensure referees are rostered in a timely manner for each competition.
- Facilitate roster changes leading up to and including changes on each competition day/night.

- Coordinate referees for each competition and ensure they understand to which games they have been allocated.
- Ensure referees and referee coaches are in correct uniform as outlined in the Referee's Code of Conduct.
- Create and maintain a positive culture amongst referees.

CUSTOMER SERVICE

- Uphold the values of CSBA and Basketball NSW.
- Abide by the CSBA Code of Conduct.
- Direct any queries and complaints regarding games to the Competition Manager.
- Provide effective and friendly customer service to the patrons of CSBA.
- Portray and maintain a positive and calm attitude and demeanor whilst handling any issues that may arise during competitions.

GENERAL DUTIES

- Deal with any unacceptable behavior from coaches, players and spectators within the CSBA and BNSW guidelines.
- Demonstrate an understanding of the FIBA rules, CSBA by-laws and any variations of the rules of the competition.
- Abide by any guidelines or instructions set out by CSBA and BNSW.
- Deal with any referee issues that need to be addressed.
- Work closely with the General Manager on strategies on how to improve the standard of officiating within CSBA.
- Assist referees with written incident/tribunal reports as well as any game and/or competition rulings when necessary.
- Work with and assist CSBA staff at all times.

ESSENTIAL CRITERIA

- Working with children check.
- Excellent planning and organizational skills.
- Competent with Microsoft word and Microsoft excel.
- Excellent knowledge of basketball rules and refereeing.
- Be able to work effectively as part of a team and have the capacity to represent CSBA throughout the relevant competitions.
- Honest, reliable and disciplined.
- Solution orientated problem solver with a proactive approach and proven initiative.
- Excellent time management skills.
- Be able to work with minimum supervision.

APPLICATIONS

Due to the current COVID-19 situation our competitions are currently suspended. The commencement date of this position and the number of hours per week are currently under review. Expressions of interest are being called for and any interested applicant must email a copy of their current CV with a covering letter (maximum 2 pages) to manager@sydneybasketball.com.au

Closing dates for expression of interest is Monday, May 18th 2020